

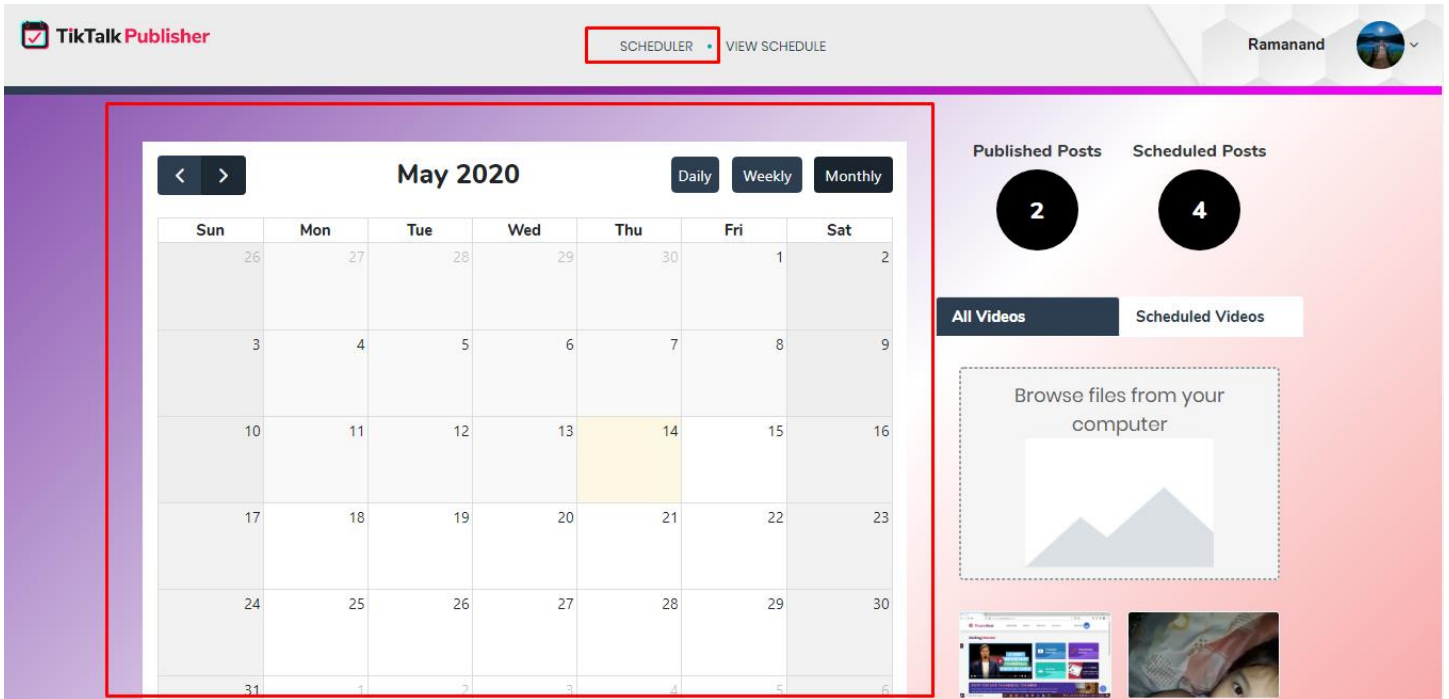


TikTalk Publisher

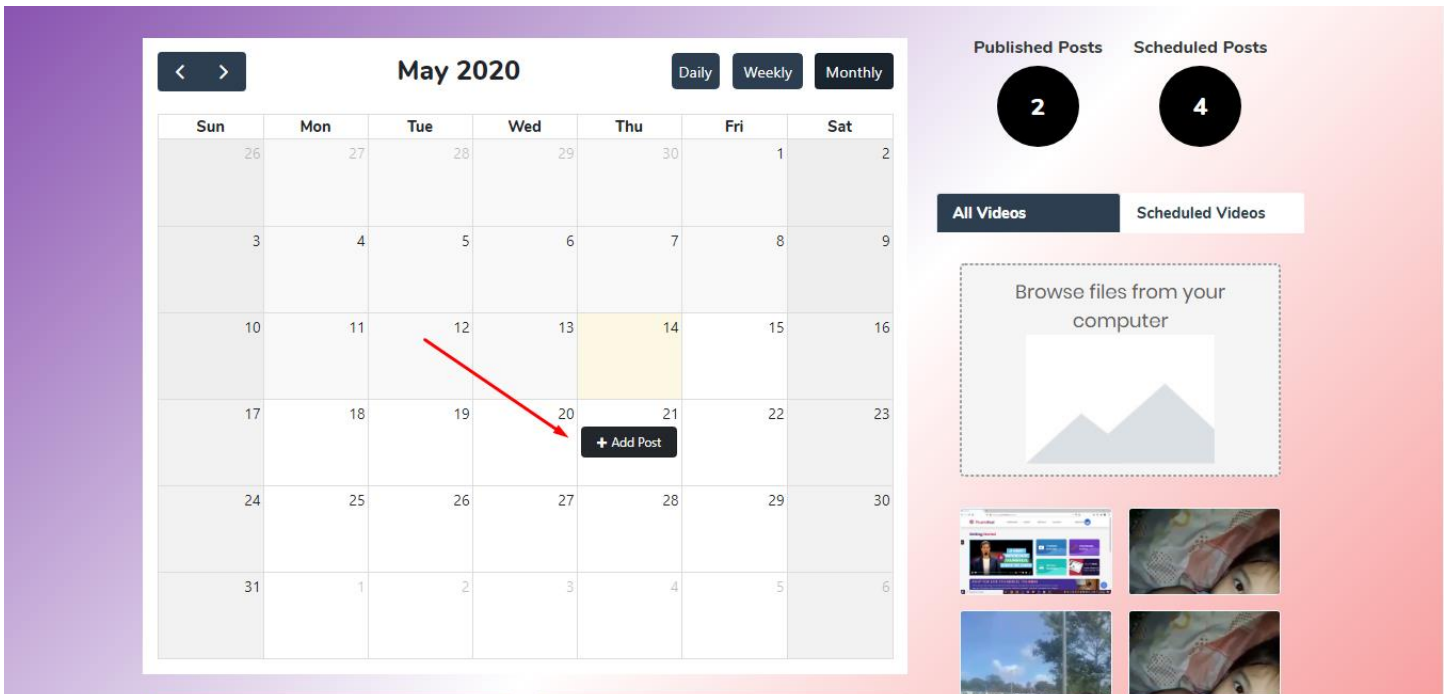
TIKTALK PUBLISHER TUTORIAL- How to Schedule a Post

You can plan your posts ahead of time by scheduling it through TikTalk Publisher. Please refer below on how to do it with web app:

1. When you log in to your account, you will automatically be routed to the Scheduler. You can see a big calendar with options to view it Daily, Weekly, and Monthly.



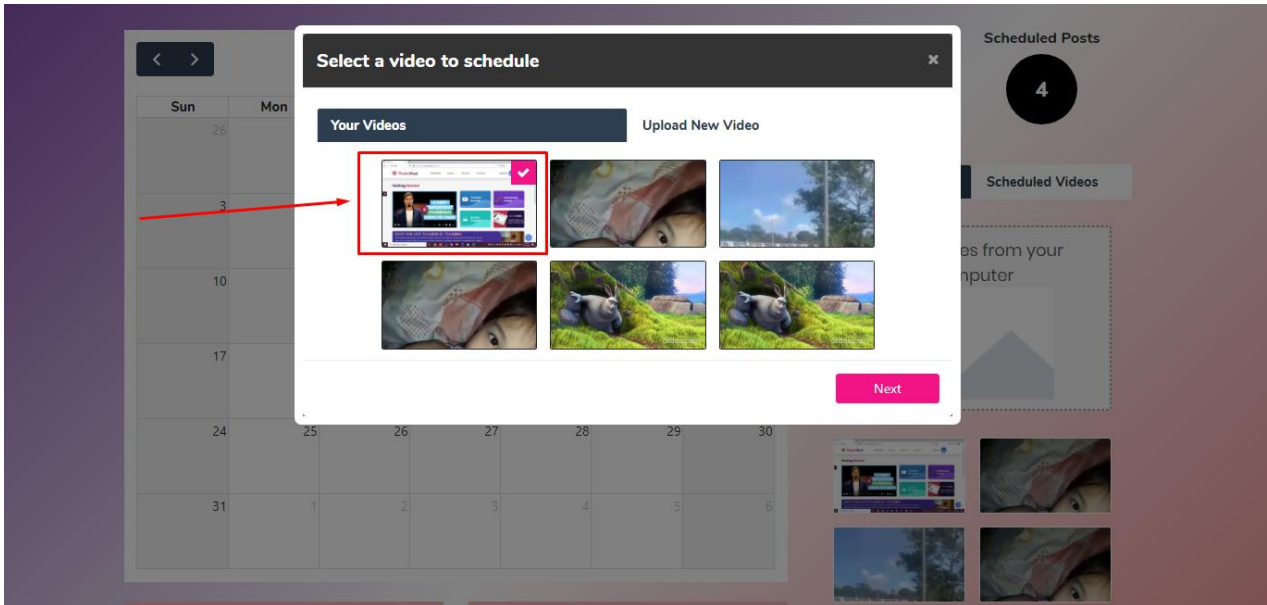
2. To start scheduling a post, hover your cursor on the date you'd like your post to be published. For example, May 21st.



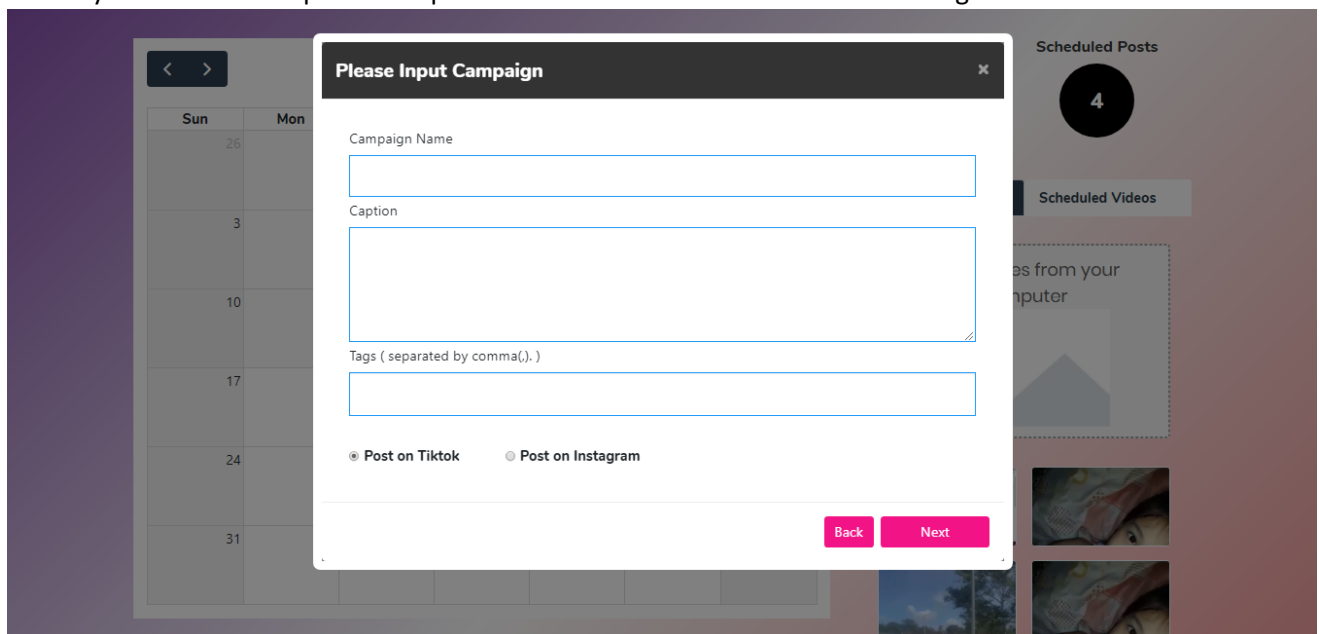


TikTalk Publisher

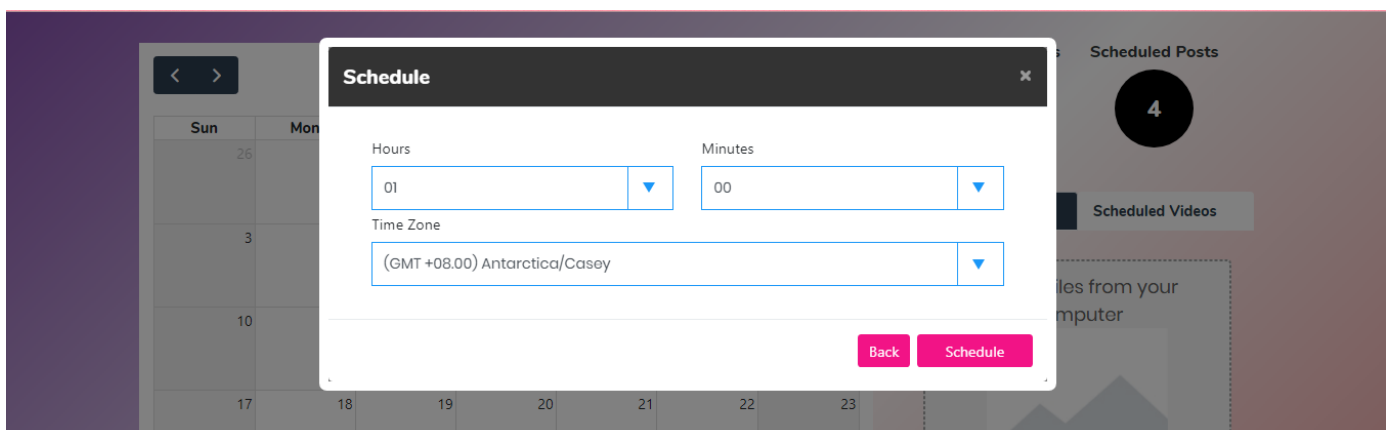
3. Click the Add Post option then select a video you want to schedule. Click Upload New Video if the video you want to schedule is not uploaded on the app yet. Hit Next to continue.



4. Enter a campaign name, caption, and tags. Remember that tags should be separated by a comma. Then select which you would like to post to be published- it can be either to TikTok or Instagram.



5. Select a time you'd like the post to be published and always be mindful of the timezone. Once done, click on Schedule.





TikTalk Publisher

6. You will then be routed to the Schedule details and here you can see a summary of the post you scheduled.

Schedule Details								
Thumbnail	Name	Caption	Tag	Type	Schedule	Timezone	Status	Action
	Dummy	Yes	food,kids		01 Hours 00 Minutes	(GMT +08:00) Antarctica/Casey	scheduled	
	nmbgbfv	fghobnxbgvf	dfgg		15 Hours 10 Minutes	(GMT +05:30) Asia/Calcutta	scheduled	
	_73b4b056724a9c45366971773d820e0e	windy	test, winds		19:00 Hours 0:00 Minutes	(GMT +05:30) Asia/Calcutta	scheduled	
	_2cbf83a36efcc0a104285281ccdlid6b	test	test tes		18:00 Hours 58:00 Minutes	(GMT +05:30) Asia/Calcutta	success	
	_fc4160b9f6c719b2e4b6f9c47cd65a2	wondy	windy		18:00 Hours 11:00 Minutes	(GMT +05:30) Asia/Calcutta	scheduled	
	_0bcdfac2892452c746258e86c30678fc	lockdown effect	india, lockdown		18:00 Hours 8:00 Minutes	(GMT +05:30) Asia/Calcutta	scheduled	
			courage		13:00 Hours	(GMT +05:30)		

Note – At scheduled time you get push notification on your device. You might expect a delay of up to 5 min in push notification as destination platforms do not allow full auto posting to avoid any spamming activity. You need to click on the notification and that will start downloading the video on your local storage and will automatically prompt with opening TikTok app or Instagram. Make sure you have TikTok and/or Instagram apps installed on your device and logged in into the app.

Note for iOS Users – The video is downloaded for TikTok and then the gallery/photo app is opened. You need to tap “Share” and click TikTok to publish on TikTok.