

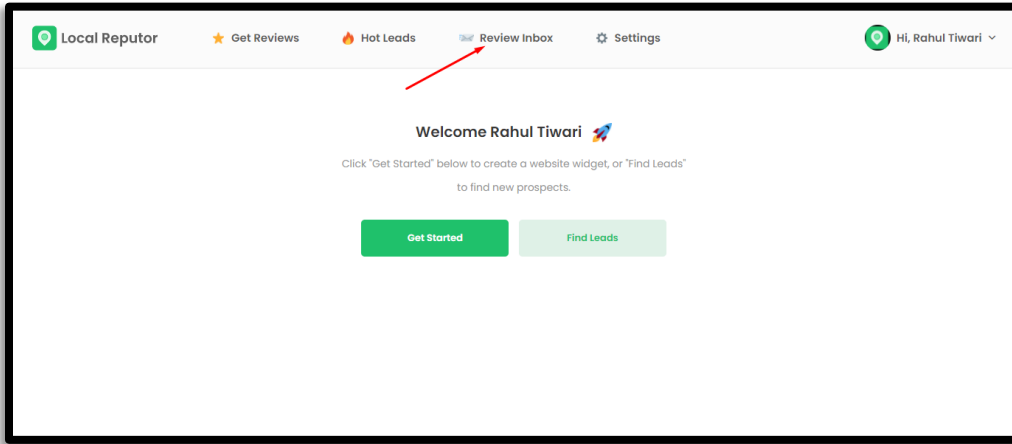


What is Review Inbox

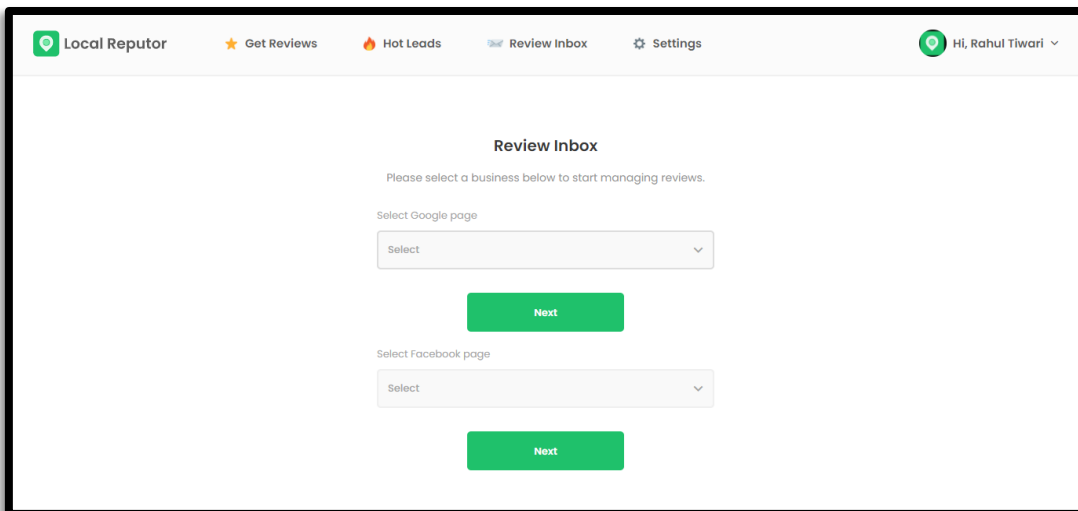
Review Inbox lets you monitor the reviews at one place and you can reply directly within the app. It also provides handy functions such as saving replies, sorting and filtering through reviews.

Follow these simple steps below:

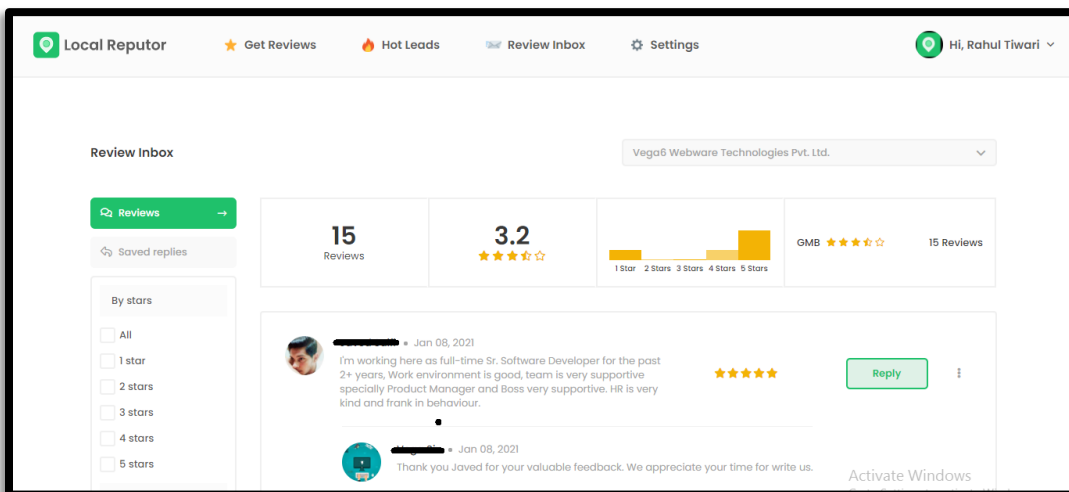
1. On the Local Reputor dashboard, click on **Review Inbox**.



2. Select the Google page/Facebook page of which you want to access the reviews. After you've selected the page, hit Next.

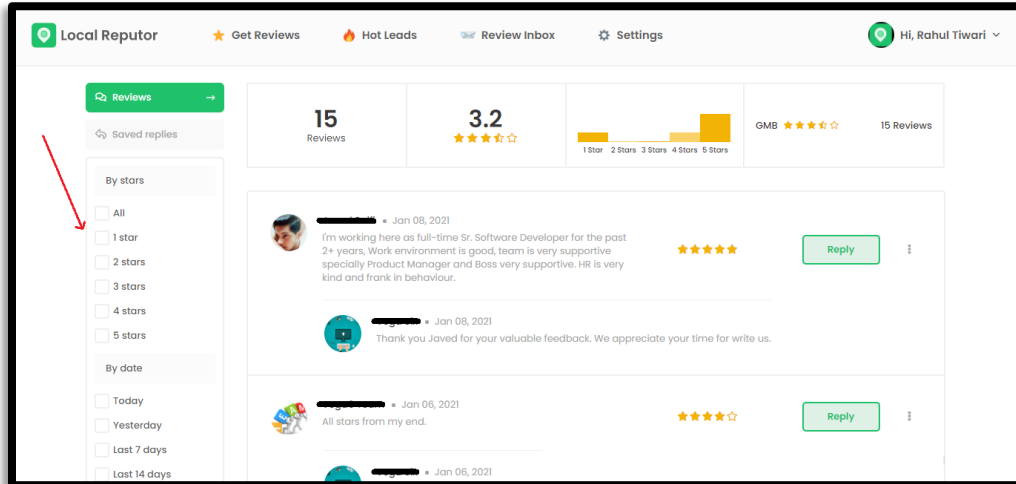


3. You'll be redirected to the Review Inbox, which displays all the reviews for the respective page.





4. You can filter the reviews either by Ratings or by Date. You can also reply to the reviews directly from here.



5. You can also add Saved Replies which will help you replying to the reviews faster and efficiently.

